



**NOTICE TO OWNERS OF LAND OR SEABED
TO WHICH PLANNING APPLICATION RELATES**

Town and Country Planning (General Development Procedure) (Scotland) Order 1992

To (owner of any of the land or seabed to which this application relates):

Name: Address:

This notice is to inform you that I/we:

Name (of applicant) Address:

have made an application to the Comhairle for planning permission to carry out the following development:

Description: At:

You may inspect the Application:

For a period of **21 days** following the date of this notice, you can inspect the application form, plans and other documents submitted at the Development Department, Council Offices, Stornoway, or Balivanich. The Department is open from 9.00am to 5.00pm Monday to Friday. You may also view the planning application on Comhairle nan Eilean Siar's On-line Planning portal. Go to www.cne-siar.gov.uk and select Planning Service and then On-Line Planning Information. You can go to the Weekly list of planning applications and select the case or alternatively search by address.

You may receive this notice before the Comhairle receives the application. You are therefore advised to keep a check on-line or telephone the Development Department and check that the application has been received. Telephone Stornoway: 01851 822690 or Balivanich 01870 604990.

Representations:

If you wish to make representations or comments, you have **21 days** from the date of this notice in which to do so. You should make your representation(s) in writing and send them to the Director of Development at the address provided overleaf. You may also submit representations or comments on-line. Please note that comments or representations submitted will form part of the planning casefile and will form part of the public record which will be available for viewing on-line.

Signed

Date

WHAT IS THIS NOTICE FOR:

This notice and the information attached to it have been served on you by the person making an application to the Comhairle for planning permission. This is because you are an owner of the land or seabed that is the subject of a proposal for development. The developer is legally required to inform you of their proposals.

As an owner, the grant of planning permission will not affect your rights to retain or dispose of your property unless there is some provision otherwise, for example in a lease or other agreement.

WHAT SHOULD I DO NOW?

Firstly, you will want to find out how the proposal may affect you. It is advisable therefore that you see the plans. These will be available at the Development Department. If you wish to discuss them with a planning officer, it would be advisable to make an appointment.

You may have received this notice before the Comhairle actually receives the application. It is therefore advisable that you telephone the Development Department (Stornoway 01851 822690 or Balivanich 01870 604990) before coming in to see the plans. You can also keep a check on-line.

HOW DO I MAKE REPRESENTATIONS?

If there is something about the proposal to which you object, then you should make your representations in writing to the Director of Development, Council Offices, Stornoway, Isle of Lewis HS1 2BW, or Council Offices, Balivanich, Benbecula, HS7 5LA. The Comhairle can only consider representations made on valid planning grounds.

WHAT HAPPENS IF I MAKE REPRESENTATIONS?

Any representations made will be open to public view and form part of the record displayed on the On-line planning information system, copied to the applicant, and be commented on as part of the planning assessment presented to the Comhairle for decision.

You will be advised in writing of the Comhairle's decision. You **do not** have a right of appeal against the planning decision.