



COMHAIRLE NAN EILEAN SIAR

Road Traffic Regulation Act 1984: request for Temporary Road Closure Orders (Public Events)

All sections of this form ***MUST*** be completed in full and the completed form must be submitted to the address below ***AT LEAST 6 WEEKS BEFORE*** the road closure is hoped to take effect. This time is required to allow officers of the Comhairle to assess the request, seek clarification from you if required, process and finalise the proposals in accordance with the statutory requirements for design, implementation and publication.

If you have any queries about how to complete this form, please contact Sheekha Saha, Chief Executive's Department, 01851 822604, s.saha@cne-siar.gov.uk for assistance.

Name of Organisation/ Individual requesting road closure	
Contact name, phone number <u>and</u> email address in case there are any queries with the information provided in this form.	
Why is the road closure requested?	
Have you discussed the plans with Police Scotland? If so, provide details of the officer(s) spoken with and any objections from Police Scotland. We will confirm this with Police Scotland.	
Have you discussed the plans with the CnES Safety Advisory Group. If so, provide details of the officer(s) spoken with and any objections raised. We will confirm this with the Group.	
Have you discussed the plans with the Comhairle's Licensing Officer? If so, provide details of the Licensing requirements you will be meeting. We will confirm this with the Licensing Officer.	

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Details of Road closure including:	
(a) Which roads are to be closed?	
(b) Date(s) closure is requested?	
(c) Time(s) of day closure is requested and for what period overall?	
(d) Is a plan of the affected road(s) being provided?	
(e) Does the event include vehicles or is it pedestrian only?	
(f) How many participants to you anticipate attending?	
(g) Where are the assembly points?	
(h) Are you providing Wardens/Marshalls to assist the event?	

Form completed by (print name).....

Signed..... (date).....

The completed form should be submitted to the Department of Technical Services (Traffic Orders), Comhairle nan Eilean Siar, Sandwick Road, Stornoway, Isle of Lewis, HS1 2BW; Traffic-Order-Consultations@cne-siar.gov.uk