

Initial Integrated Impact Assessment Form

Section 1 - The Policy	
Policy title	Archaeology Service
Implementation date	1/4/2024
Please provide an overview of the policy including the key aims and expected outcomes:	
<p>The Archaeology budget is mainly to cover the Archaeologist post with a small level of support budget. The archaeology service has a few key functions in order to encourage the identification, recording, protection, management, interpretation and promotion of archaeological sites. These include, developing and maintaining a comprehensive public information resources (Historic Environment Records/Sites and Monuments Records) for the understanding and enjoyment of the historic environment as well as ensuring that all development and other land use takes into account the need properly to conserve the archaeological heritage. The Archaeologist supports the Planning section as part of the Local Authority's statutory duties.</p>	
Detail the budget implication relating to the policy:	
<p>A £5,000 reduction in the Archaeologist's support budget will reduce the broad effectiveness of the service, at a time when there are more planning applications on the horizon.</p>	
What will change as a result of this policy?	
<p>There will be reduced resource available to carry out site visits, for example to any new archaeological finds or for Planning related visits. However, the Archaeologist's fees and charges are to be reviewed/increased (as part of the section wide review of fees and charges) to try and offset the reduction in budget.</p>	
Indicate which groups of people will be, or potentially could be, impacted upon by the implementation of this policy?	
<p>Those who seek archaeological support for various related sites of interest in the Western Isles. The Archaeologist and the Planning Service.</p>	
Responsible Persons	
Department / Section	Heritage and Culture
Lead Officer	Colin George Morrison
IIA Team Members	
Responsible Head of Service	Calum Iain Maclver



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Section 2 - Evidence		
What data and information has been reviewed as part of the policy development process?		
Historical data, including use of funds.		
Detail what consultation has taken place as part of the policy development process?		
None.		
What does the information collected and the outcome of any consultation indicate regarding potential impacts of the policy?		
N/A		
Are there any gaps in knowledge? If further evidence or consultation required as part of the policy development process please detail:		
None.		
Section 3 - Initial Integrated Impact Assessment		
Impact Overview	Yes	No
Is the policy strategic?		√
Will individuals have access to, or be denied access to a service or function as a result of the policy or the changes being proposed to services or functions?	√	
Will the implementation of the policy, or the changes to the policy, result in individuals being employed, a change in staffing levels, or a change in terms and conditions, employer or location, either directly or indirectly?		√
Is there a change in the size of a budget?	√	
Will a service be withdrawn, changed or expanded?	√	
Will the policy have consequences for or affect people?		√
Does the policy have the potential to have an impact on equality even when this only affects a relatively small number of people?		√
Does the policy have the potential to have an impact on the economy and the delivery of economic outcomes?		√
Is the policy likely to have a significant environmental impact?		√
Comments		
<p>Whilst not considered a “significant” environmental impact, it could very well have some level of impact as the ability of the Archaeologist to respond and engage with some areas of work may be limited. Those who seek archaeological support for various related sites of interest in the Western Isles could be affected.</p>		



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Section 3 – - Initial Integrated Impact Assessment			
Continued			
Which groups of people will be, or potentially could be, impacted upon by the implementation of this policy?	Yes	No	Comments
age		√	
disability		√	
sex		√	
gender reassignment		√	
marriage and civil partnership		√	
pregnancy and maternity		√	
race		√	
religion or belief		√	
sexual orientation		√	
Do you have evidence or reason to believe that this policy will or may impact on socio-economic inequalities?	Yes	No	Comments
Socio-economic Disadvantage		√	
Low Income/Income Poverty		√	
Low and/or no wealth		√	
Material Deprivation		√	
Area Deprivation		√	
Socioeconomic Background		√	
Do you have evidence or reason to believe that this policy will or may affect individuals Human Rights?	Yes	No	Comments
Human Rights		√	
Do you have evidence or reason to believe that this policy will have wider impacts as outlined below?	Yes	No	Comments
Health and Wellbeing		√	
Economic and Social Sustainability		√	
Environmental Sustainability, Climate Change and Energy Management	√		Archaeology is an important consideration as part of environmental sustainability.
The Gaelic Language		√	
Island Proofing		√	



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Is there the potential for cumulative impact?		√	
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Section 4 - Decision

Based on the initial Integrated Impact Assessment is a full IIA required?

Yes

Full IIA Lead Officer: _____

Estimated completion date: _____

No

If an IIA is deemed not to be required please detail the decision rational below:

The impacts are fully understood at this stage and appropriate efforts will be made to mitigate where possible.

Section 5 – Lead Officer and authorising Director

Lead Officer (print name)	COLIN GEORGE MORRISON
Designation	Team Leader Heritage & Culture
Date	16/02/2024
Print name of Head of Service or Director responsible for the policy	CALUM IAIN MACIVER
Date	16/02/2024

