



COMHAIRLE NAN EILEAN SIAR

The Town and Country Planning Scotland Act 1997 – Section 36(1)

Town and Country Planning General Development Procedure Order 2013 Regulation 16

Planning Register – Part 1

Application Details

Reference Number	24/00245/PPD
Date registered as valid	01/07/2024
Description of Development	Creation of door opening in east elevation by removal of existing windowsill and ancillary works. Replacement of defective UPVC guttering. Replacement of dormer roof covering and Installation of new roof windows.
Address or description of location to which the development relates	Martin's Memorial Church, Francis Street, Stornoway, Isle of Lewis
Co-ordinates	N 932 804, E 142 417
Applicant Name	Martin's Memorial Church Per Rev Tommy MacNeil
Applicant Address	11 Francis Street, Stornoway, Isle of Lewis, HS1 2NB
Agent name (if applicable)	The Draftsman Ltd per Mr Jonathan Smith
Agent Address (if applicable)	15 Upper Shader, Isle of Lewis, HS2 0RG

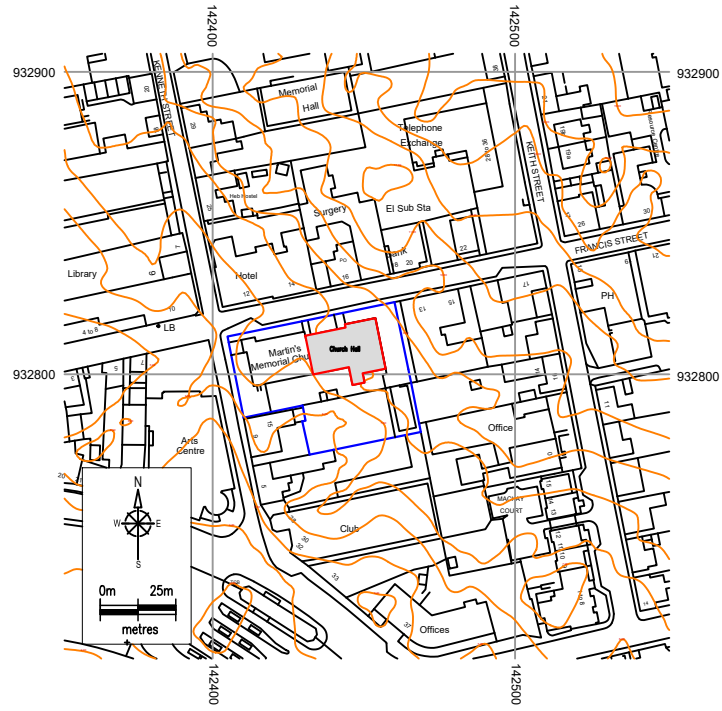
The above application summary is accompanied by plans and drawings sufficient to describe the development and where relevant any design statement.

Important Note: on Tuesday 07 November 2023, Comhairle nan Eilean Siar experienced a criminal cyber incident and is working with Police Scotland, the Scottish Government and the National Cyber Security Centre to investigate the matter.

The Online Planning Portal remains unavailable as does our suite of integrated software and hardware systems. In order to enable access by the wider public to application documents and consult upon planning applications, interim systems have been put in place on the temporary website of Comhairle nan Eilean Siar, including a rudimentary facility to display a limited number of documents per application.

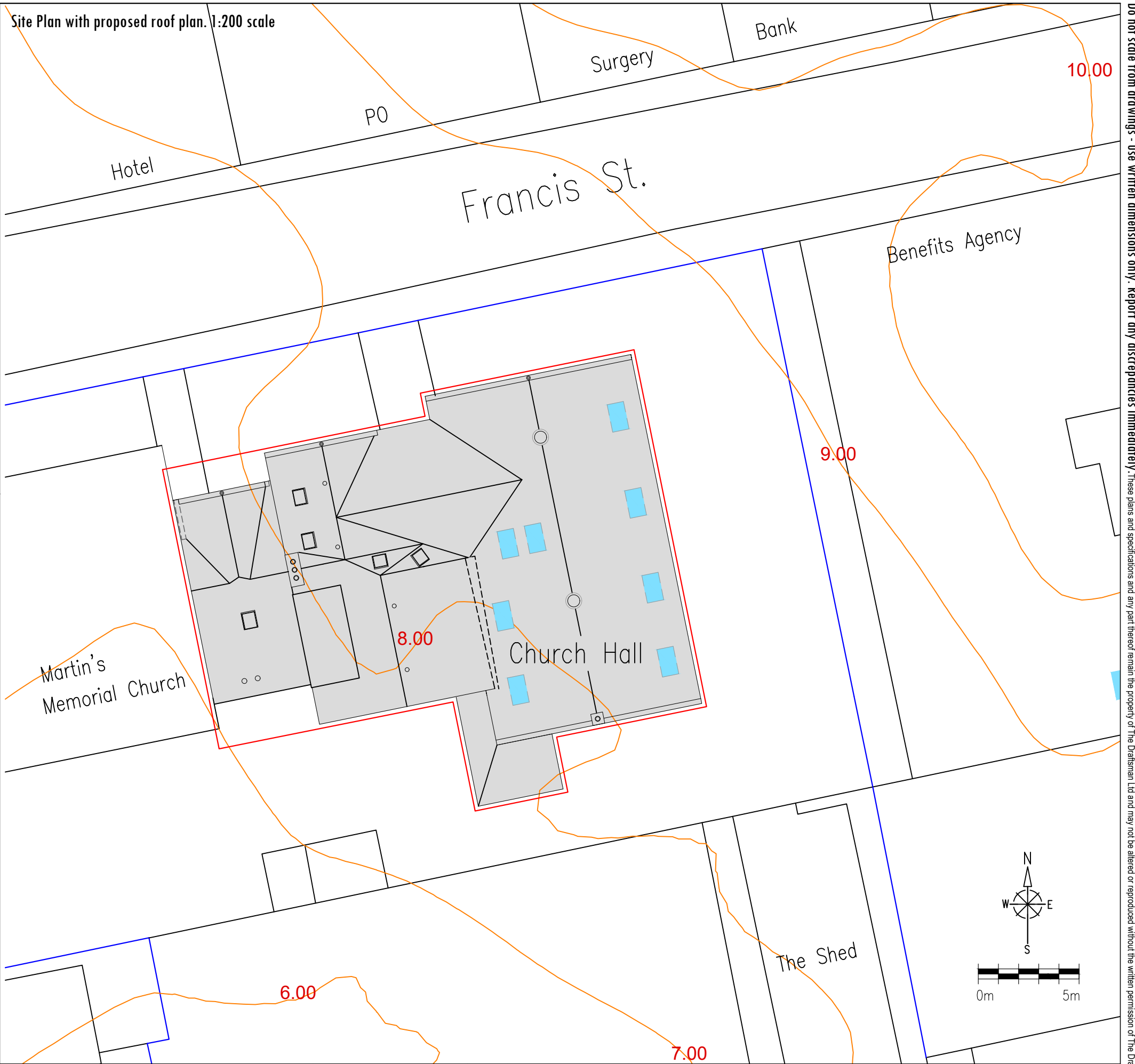
Any party wishing to view the application file in full may do so at the offices of Comhairle nan Eilean Siar at Sandwick Road, Stornoway Isle of Lewis, HS1 2BW or Balivanich, Isle of Benbecula. HS7 5LA, ordinarily between 9am and 5pm Monday to Friday (excluding public and local holidays). It is recommended that in advance of visiting an office to view an application that you make an appointment by sending an email to planning@cne-siar.gov.uk

Location Plan. 1:2500 scale

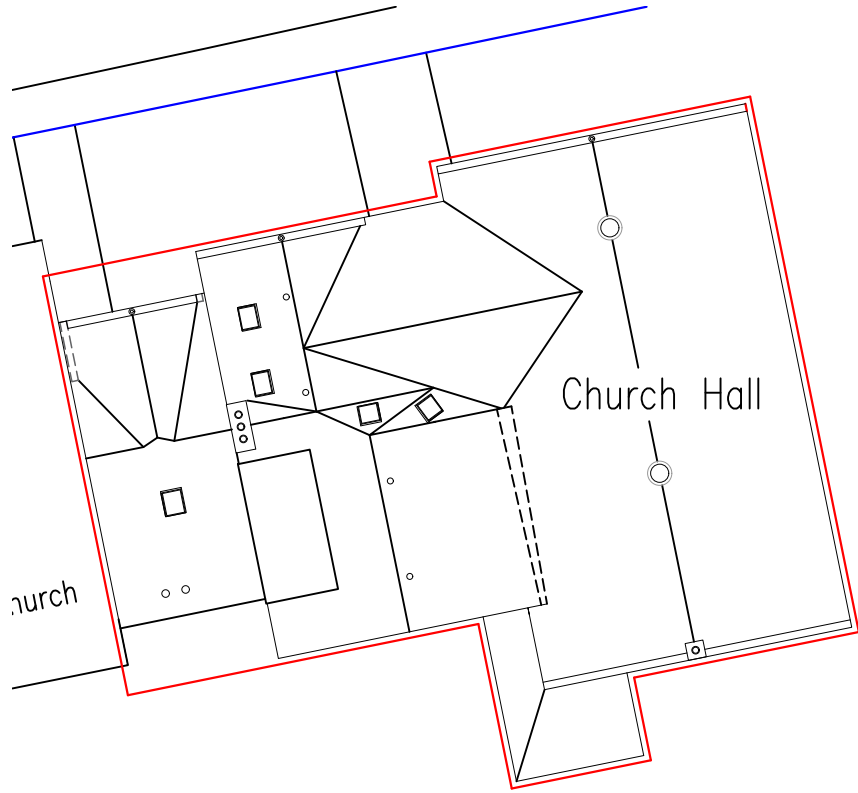



Serial number: 221222
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Site Plan with proposed roof plan. 1:200 scale



Existing roof plan. 1:250 scale



Title Location & site plan	Project External & internal alterations to church hall	Issue Planning permission application	Drawn J. Smith	Sheet 1 of 9	Revision Scale as shown above	Sheet size A3	Date 27th Jun 2024
Client Martin's Memorial Church.	Site address 11 Francis Street, Stornoway, Isle of Lewis, HS1 2BN	Copyright © The Draftsman Ltd 2024	Email thedraftsman@mail.com	Website www.thedraftsman.co.uk	Telephone 07884 112 181	 The Draftsman Ltd. Architectural Design Service 15 Upper Shader, Isle of Lewis, Scotland. HS2 0RQ	

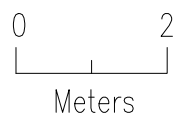
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Note: Replacement windows & doors.

1. Due to the buildings listed-building status, and a condition of the planning consent. The design, profile, material and finish of the replacement windows and doors must be obtained and supplied to the local authority for approval prior to ordering.



Note. Windows and doors not shown. North elevation profile shown for roof and rainwater fittings reference only.

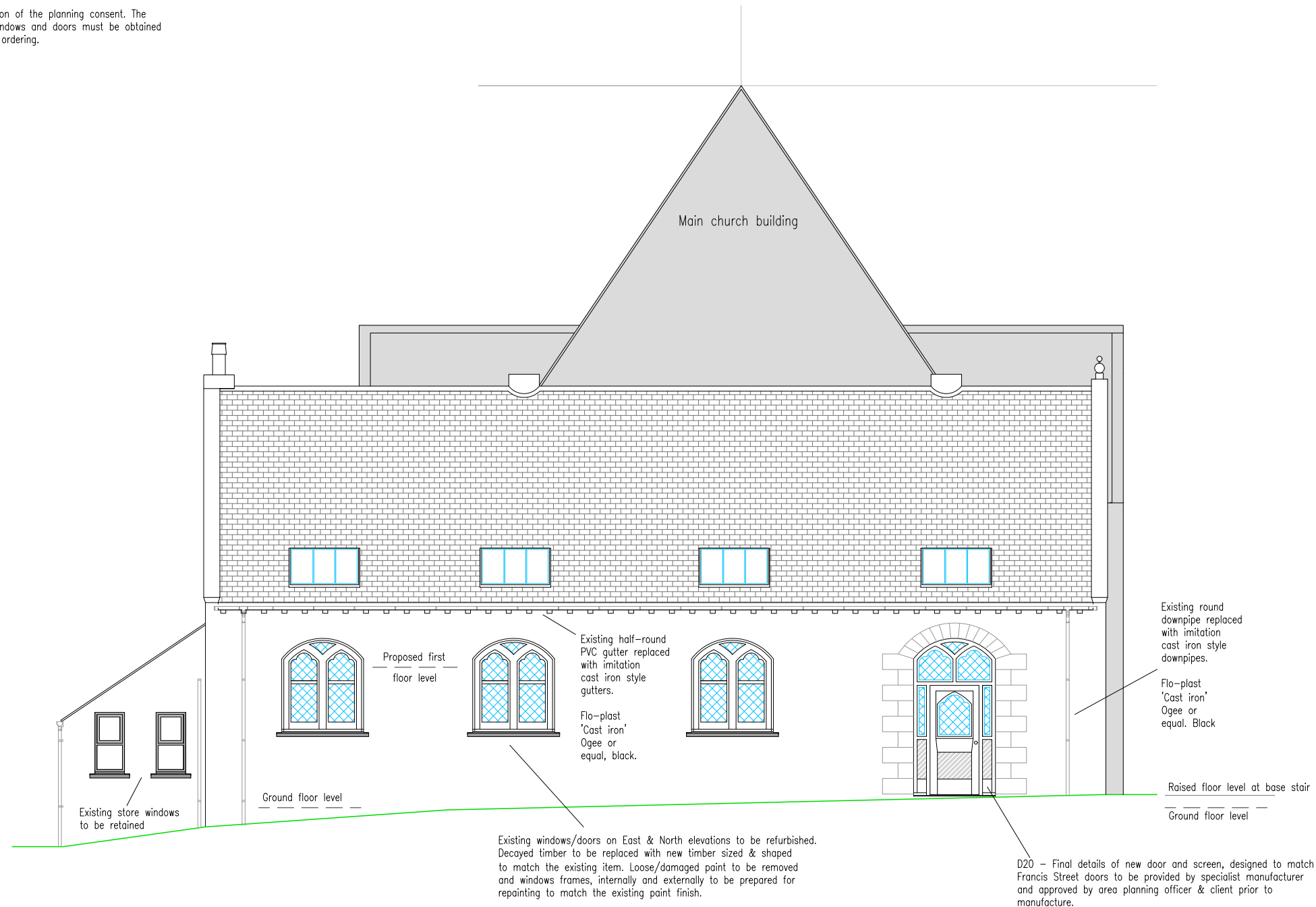


Title Proposed north elevation	Project External & internal alterations to church hall.	Issue Planning permission application	Drawn J. Smith	Sheet 8 of 9	Revision	Scale 1:100	Sheet size A3	Date 27th Jun 2024
Client Martin's Memorial Church	Site address 11 Francis Street. Stornoway. Isle of Lewis. HS1 2BN	Copyright © The Draftsman Ltd 2024	Email thedraftsman@mail.com	Website www.thedraftsman.co.uk	Telephone 07884 112 181	 The Draftsman Ltd. Architectural Design Service 15 Upper Shader. Isle of Lewis. Scotland. HS2 0RQ		

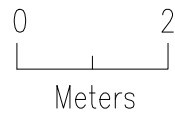
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Note: Replacement windows & doors.


1. Due to the buildings listed-building status, and a condition of the planning consent. The design, profile, material and finish of the replacement windows and doors must be obtained and supplied to the local authority for approval prior to ordering.

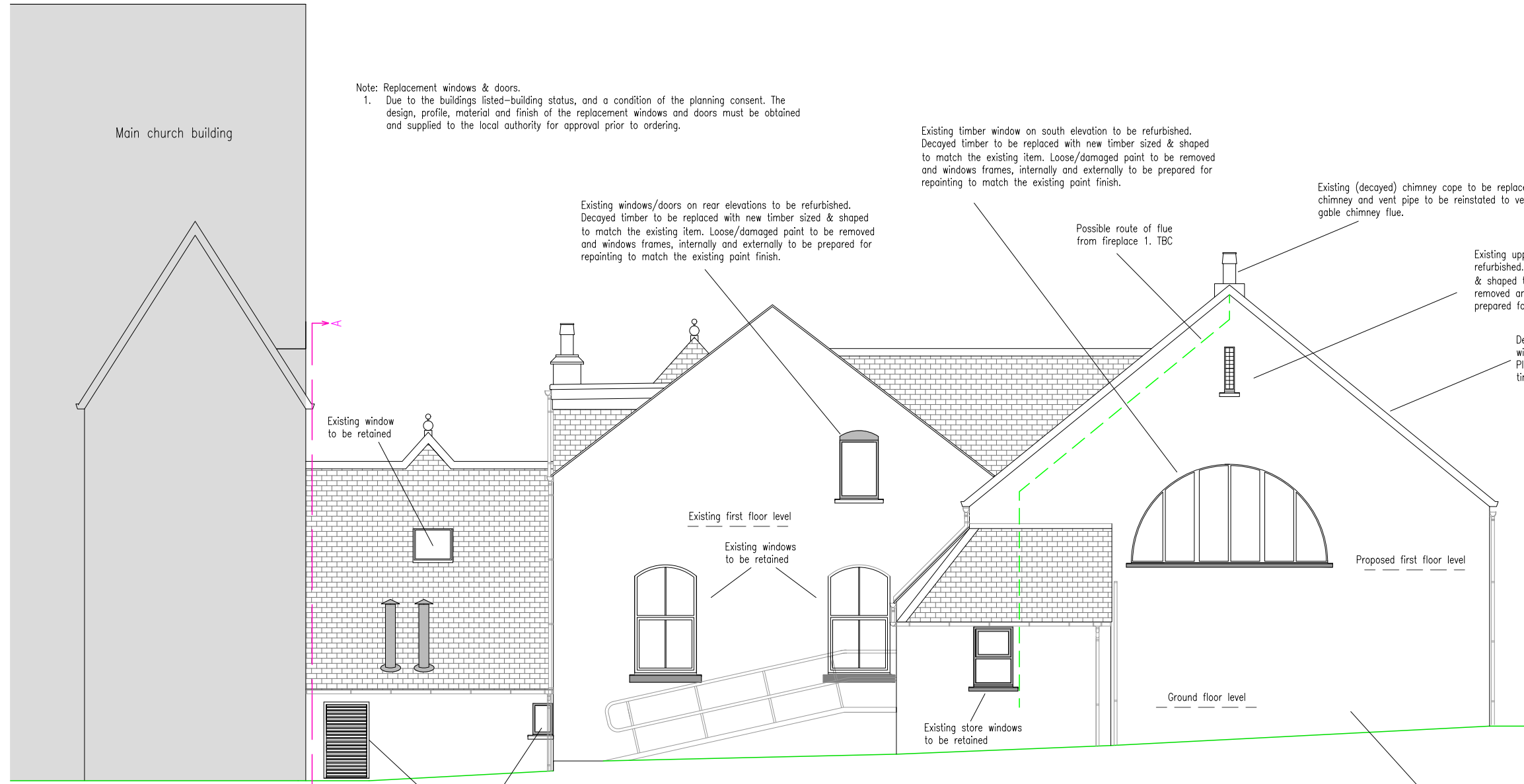


PVC rainwater fittings



Meters

Title Proposed east elevation	Project External & internal alterations to church hall.	Issue Planning permission application	Drawn J. Smith	Sheet 5 of 9	Revision 	Scale 1:100	Sheet size A3	Date 27th Jun 2024
Client Martin's Memorial Church	Site address 11 Francis Street, Stornoway, Isle of Lewis, HS1 2BN	Copyright © The Draftsman Ltd 2024	Email thedraftsman@mail.com	Website www.thedraftsman.co.uk	Telephone 07884 112 181	 The Draftsman Ltd. Architectural Design Service 15 Upper Shader, Isle of Lewis, Scotland, HS2 0RQ		



Note: Replacement windows & doors.
 1. Due to the buildings listed-building status, and a condition of the planning consent. The design, profile, material and finish of the replacement windows and doors must be obtained and supplied to the local authority for approval prior to ordering.

Existing windows/doors on rear elevations to be refurbished. Decayed timber to be replaced with new timber sized & shaped to match the existing item. Loose/damaged paint to be removed and windows frames, internally and externally to be prepared for repainting to match the existing point finish.

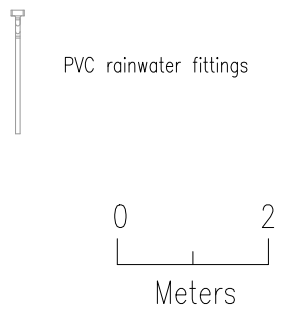
Existing timber window on south elevation to be refurbished. Decayed timber to be replaced with new timber sized & shaped to match the existing item. Loose/damaged paint to be removed and windows frames, internally and externally to be prepared for repainting to match the existing point finish.


Existing (decayed) chimney cope to be replaced. Existing chimney and vent pipe to be reinstated to ventilate gable chimney flue.

Existing upper gable windows on North & South elevations to be refurbished. Decayed timber to be replaced with new timber sized & shaped to match the existing item. Loose/damaged paint to be removed and windows frames, internally and externally to be prepared for repainting to match the existing point finish.

Decayed roof timbers at verges to be replaced with treated timbers sized to suit existing. Please note that considerable repair work to roof timbers may be required at the south gable.

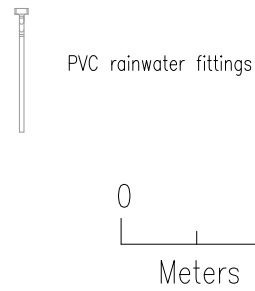
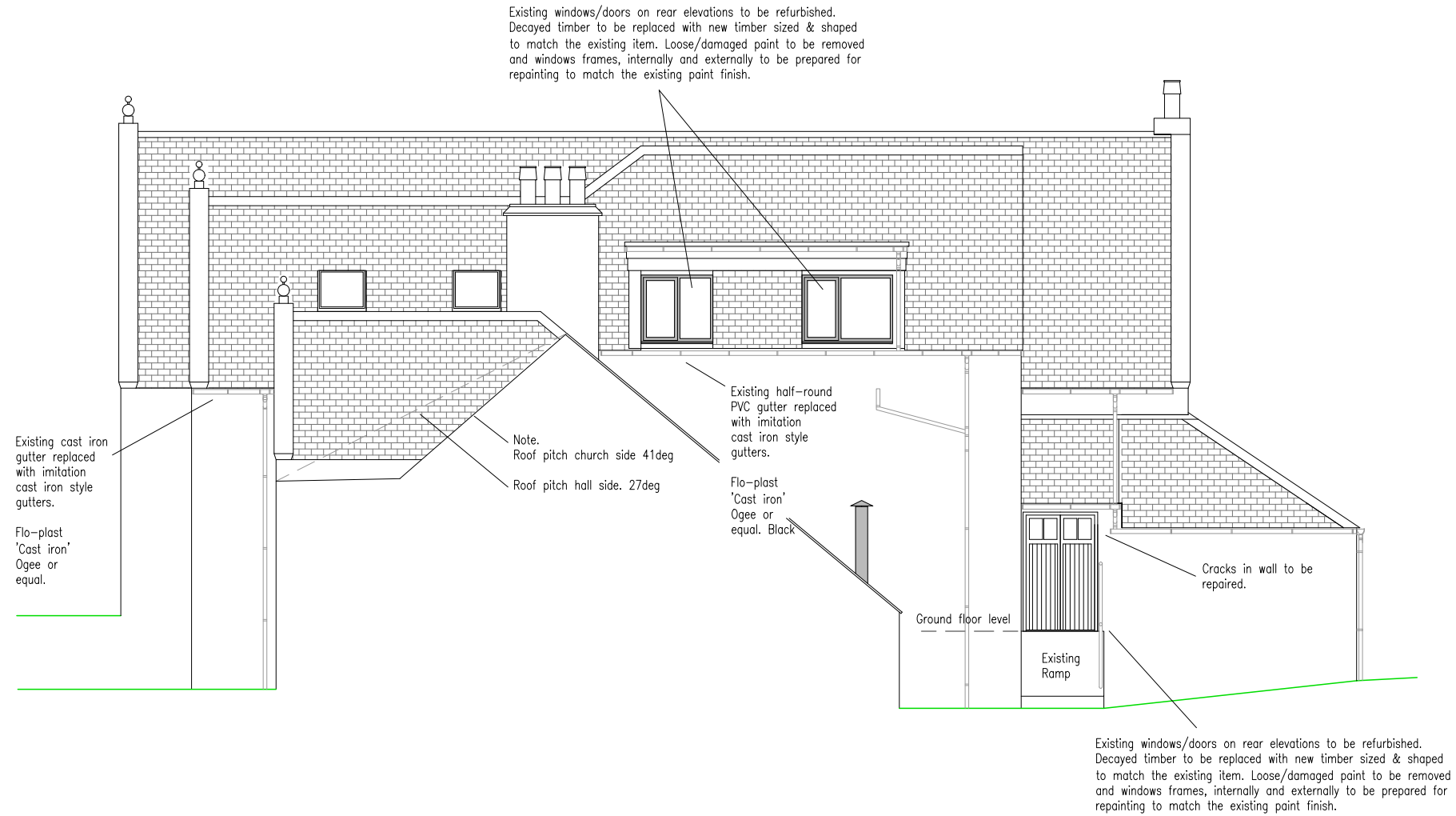
Existing pointing to be examined and loose, missing pointing to be replaced with lime mortar. Specialist contractor to submit proposed lime pointing specification for approval prior to work commencing.




Title Proposed south elevation	Project External & internal alterations to church hall.	Issue Planning permission application	Drawn J. Smith	Sheet 7 of 9	Revision	Scale 1:100	Sheet size A3	Date 27th Jun 2024
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Note: Replacement windows & doors.

1. Due to the buildings listed-building status, and a condition of the planning consent. The design, profile, material and finish of the replacement windows and doors must be obtained and supplied to the local authority for approval prior to ordering.



Title Proposed west elevation	Project External & internal alterations to church hall.	Issue Planning permission application	Drawn J. Smith	Sheet 6 of 9	Revision	Scale 1:100	Sheet size A3	Date 27th Jun 2024
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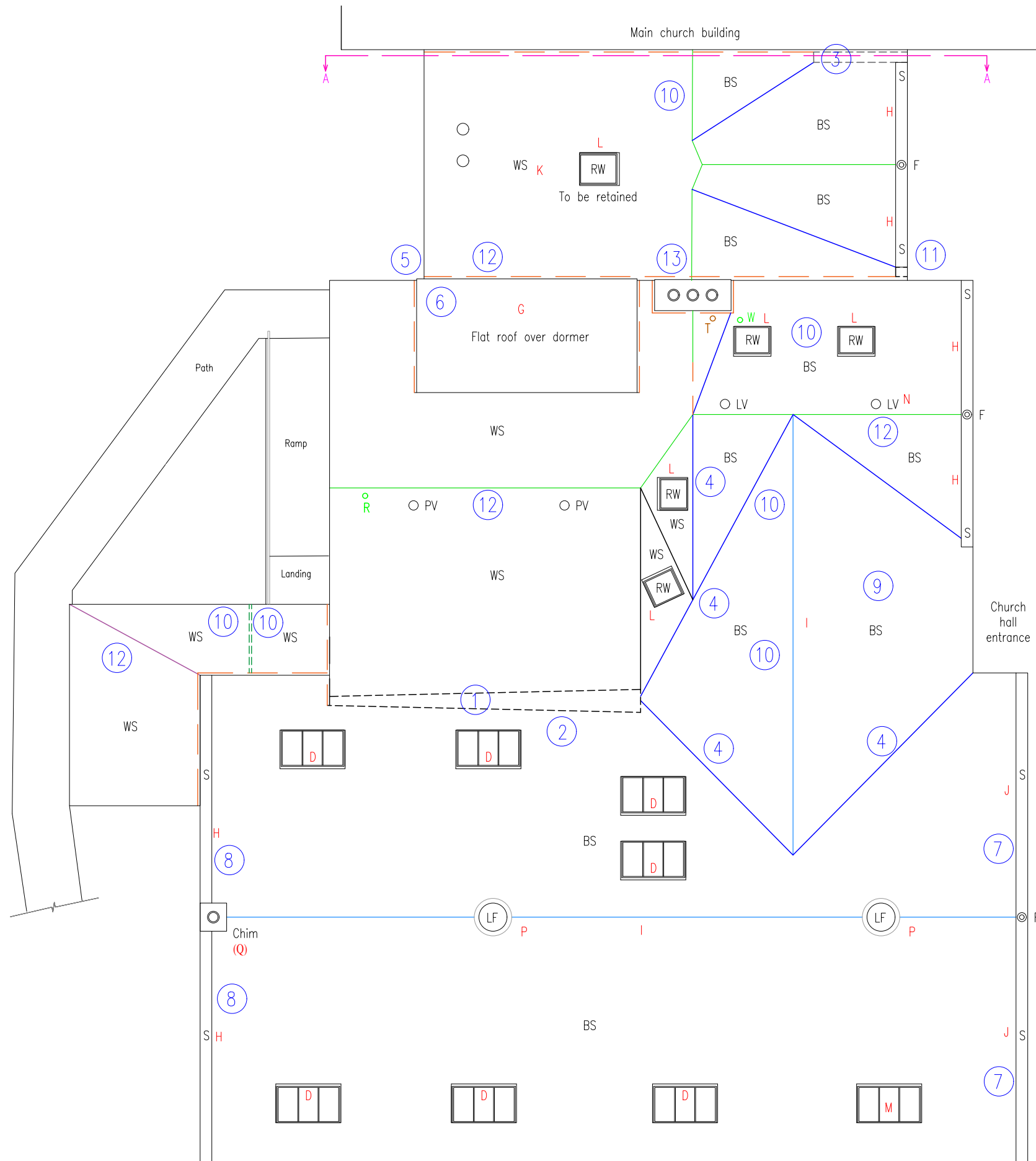
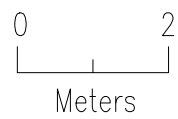
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Roof plan legend

Note: Where possible, existing lead features are to be retained/repared. Where new replacements are required. New items should match the originals.

- Lead-roll ridge
- Ridge tiles
- Hip tiles
- Abutment flashings
- Valley flashings
- Soakers to mitered hips – TBC
- Secret gutter
- Flashing to haffit at roof junction
- PV – Plastic vent cap/90° bend
- LV – Lead vent cap
- RW – roof window (existing)
- Chim – flue from hall fireplace (TBC)
- S – existing skew stones
- F – existing finial to be retained/reinstated
- LF – existing lead feature
- LF – existing lead feature



- A Item omitted
- B Item omitted
- C Item omitted
- D New 1340mm wide x 980mm high Velux conservation style windows.
- E Item omitted
- F Item omitted
- G Felt flat roof replaced with fibreglass roof system. Refer to details sheet.
- H New lead flashings to be installed below skew stones
- I Existing lead roll retained. Some remedial work will be required where slate repairs take place.
- J Pointing to skew stones to be repaired.
- K Item omitted
- L Existing velux to be retained
- M Velux nearest north gable to serve as smoke vent
- N Existing lead vents to be retained. Features to be examined and any defects reported.
- O Item omitted
- P Existing lead features to be retained. Features to be examined and any defects reported.
- Q Existing (decayed) chimney cope to be replaced. Existing chimney and vent pipe to be reinstated to ventilate gable chimney flue.
- R Extract fan terminal from kitchen
- S Item omitted
- T Air admittance valve to be installed on soil vent pipe from ground and first floor bathrooms.
- U Item omitted
- V Item omitted
- W Extract fan terminal from ground floor WCs
- X Item omitted

Note. Remedial works noted below are based on a limited access inspection of the roof. Further defects may become apparent when full access can be gained to all areas of the roof. Replacement of roof slates to be on a like-for-like basis with new slates to match existing items.

1. Valley gutter to be replaced with new lead valley.
2. Damaged/missing slates above valley gutter to be repaired in conjunction with replacement of valley
3. Existing lead gutter split. New gutter to be installed.
4. Valleys lead to be replaced in entirety
5. Refer to details sheet for remedial works to dormer
6. Refer to details sheet for flat roof replacement
7. Pointing to skew stones over existing lead flashings to be repaired where loose/missing.
8. Existing skew stones to be removed and set aside for re-use to allow new lead flashing to be installed. Skew stones to be reinstated on completion and pointed. Allow for replacement of sarking up 1m in from skew for both sides of gable. Refer to details sheets for existing double sarking arrangement.
9. This section of roof to be stripped and reslated with existing slates correctly dressed and graded.
10. Minor slate repairs.
11. Leak evident internally. Further investigation required externally.
12. Pointing repairs
13. Cracks in chimney stack & render to be repaired.



Title Proposed new roof plan	Project External & internal alterations to church hall.	Issue Planning permission application	Drawn J. Smith	Sheet 4 of 9	Revision	Scale 1:100	Sheet size A3	Date 27th Jun 2024
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Project	External alterations to church hall		
Client:	Martins Memorial Church		
Site Address:	11 Francis Street. Stornoway. Isle of Lewis. HS1 2BN		
Date:	27 th June 2024	Revision:	
Issue:	Planning permission application	Sheet:	9 of 9

Photographs of existing door and window.

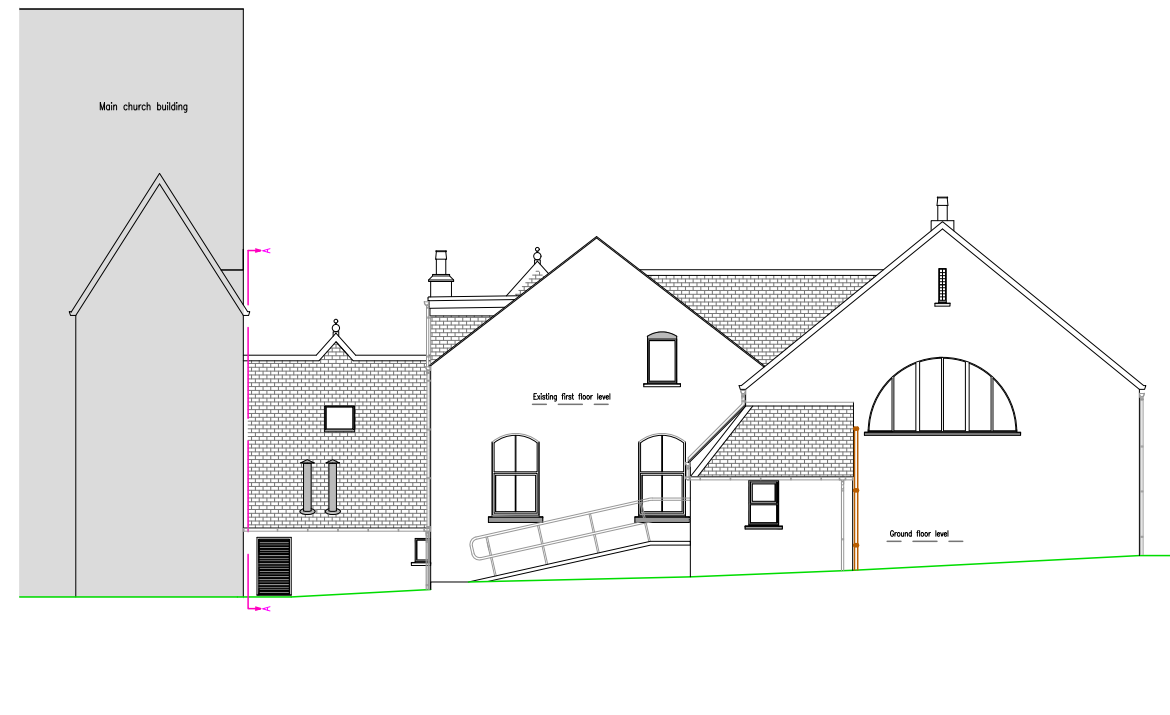


Photo 1. Existing window in east elevation to be Removed and opening extended to ground level To allow a new external entrance door to be Installed. The design of the upper part of the Window is to be retained for the screen above the Proposed new door.

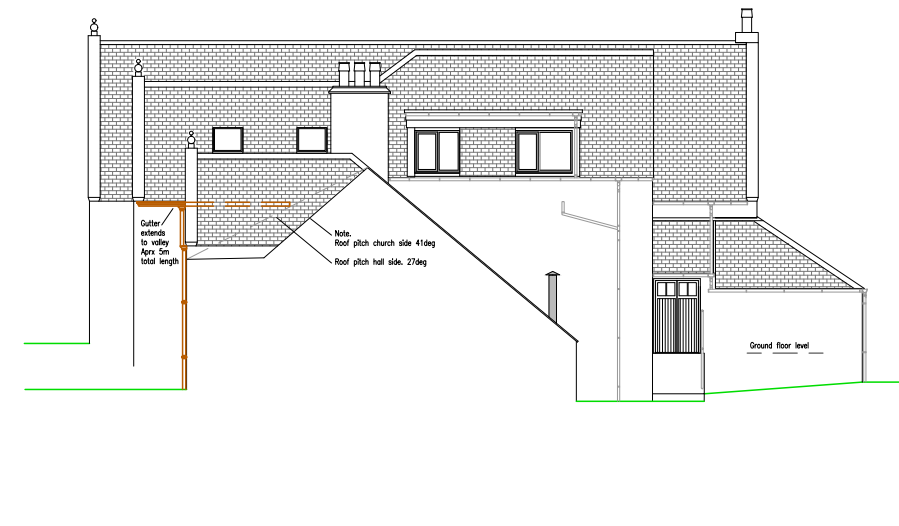


Photo 2. Existing Francis Street door (North Elevation)
Deign of new east elevation door to replicate the design of the existing door.

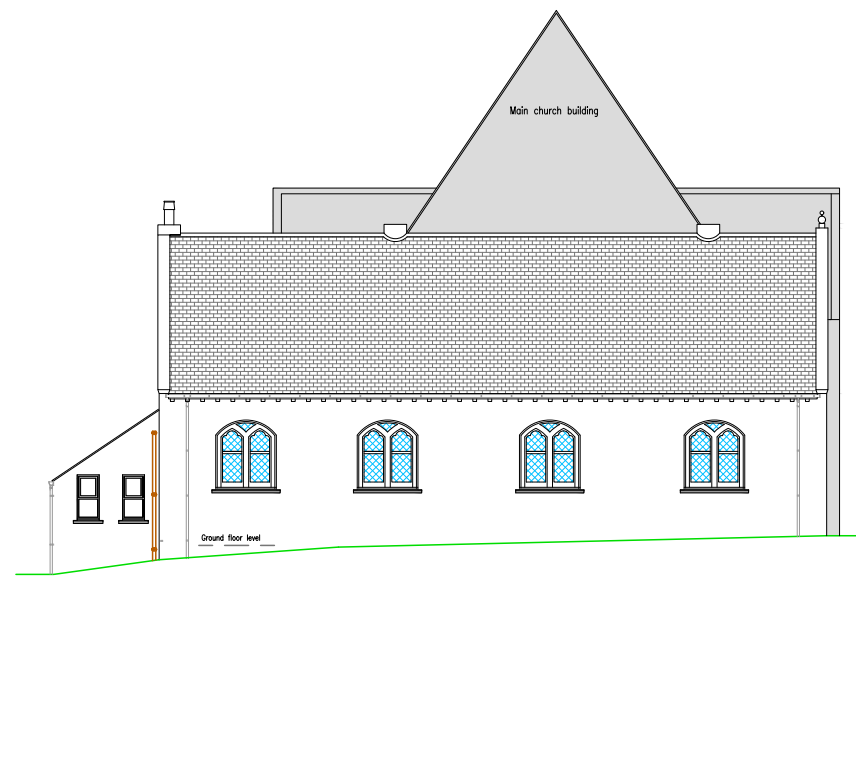
Existing South elevation.



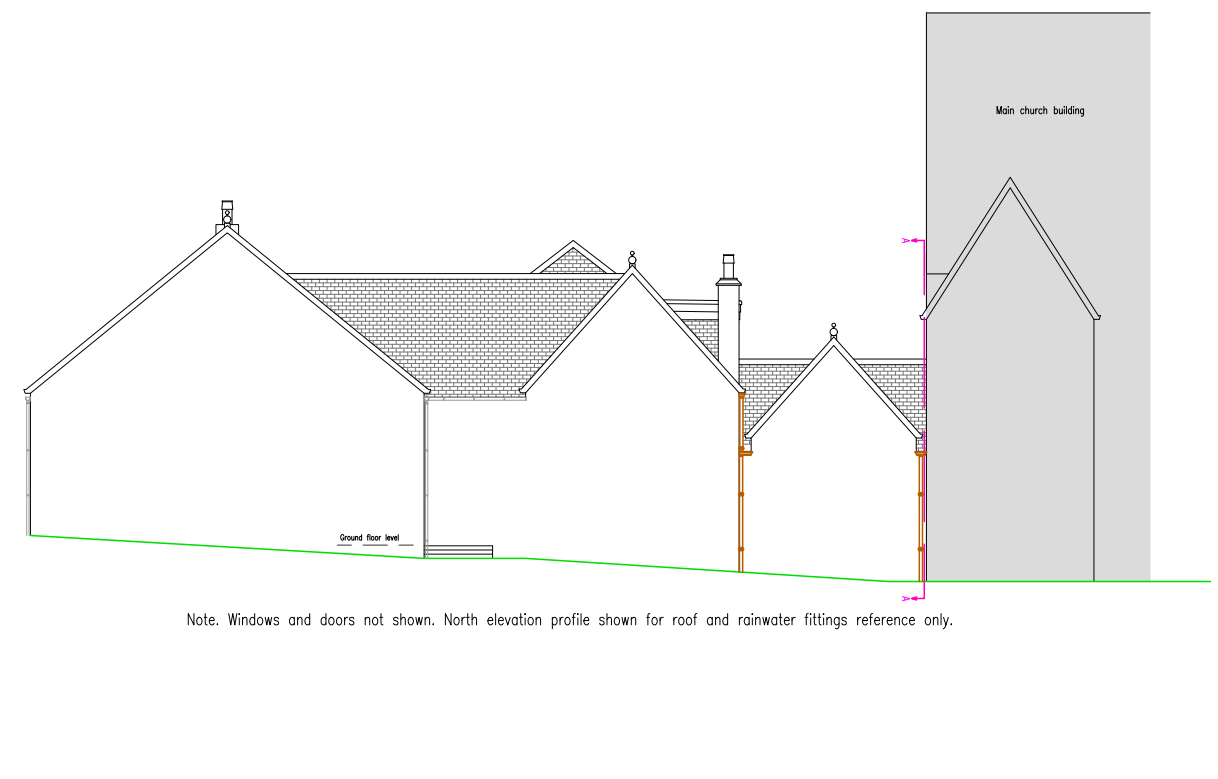
Existing West elevation on section line AA




Existing East elevation











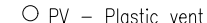

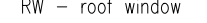

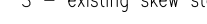
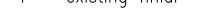




Existing North elevation - shown for reference only, no changes proposed.

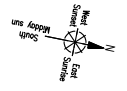
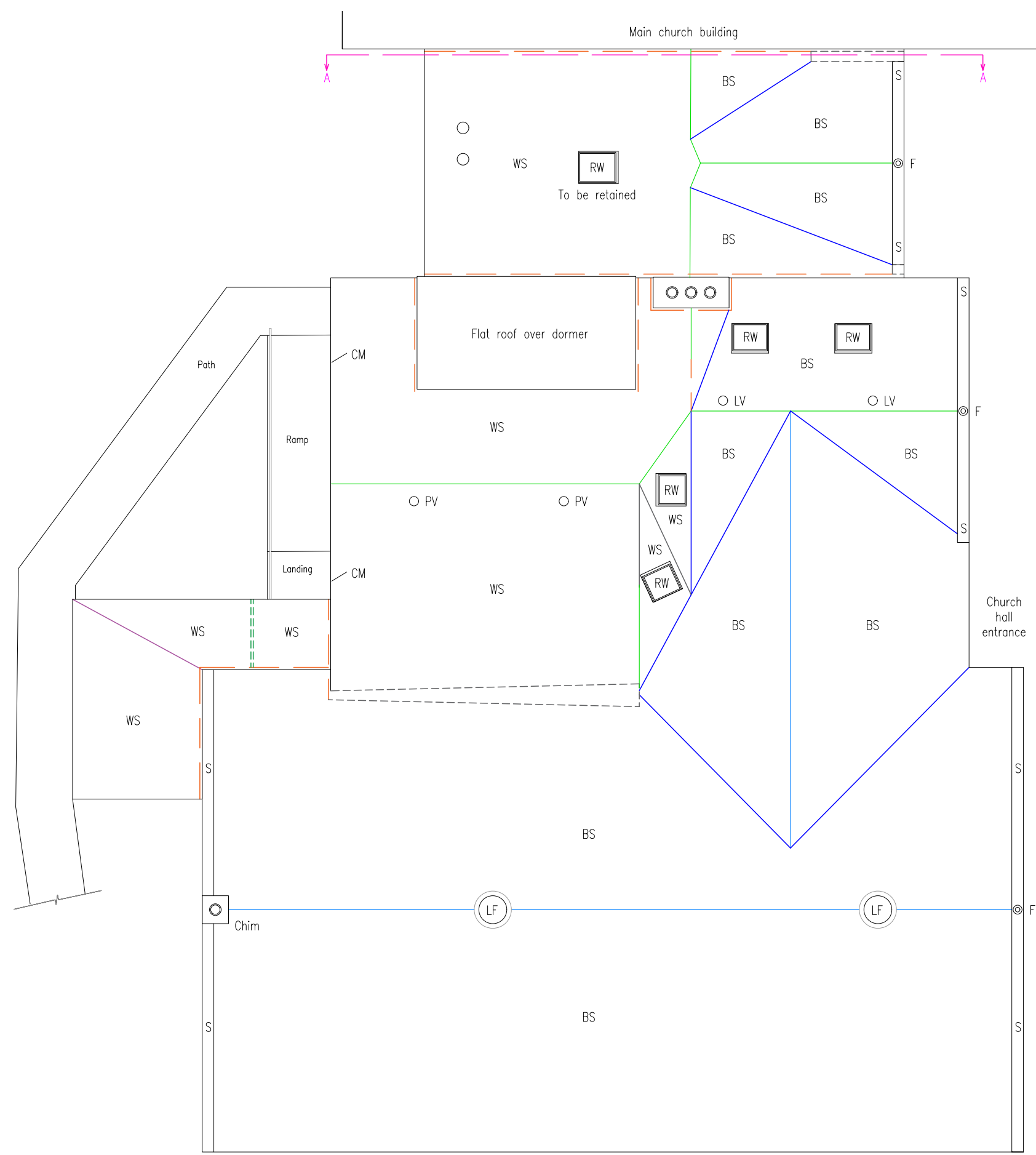
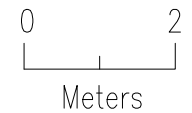


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Title Existing external elevations.	Project External & internal alterations to church hall	Issue Planning permission application	Drawn J. Smith	Sheet 2 of 9	Revision	Scale 1:200	Sheet size A3	Date 27th Jun 2024
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Roof plan legend

-  Lead-roll ridge
-  Ridge tiles
-  Hip tiles
-  Abutment flashings
-  Valley flashings
-  Soakers to mitered hips - TBC
-  Secret gutter
-  Flashing to haffit at roof junction
-  PV - Plastic vent cap/90° bend
-  LV - Lead vent cap
-  RW - roof window
-  Chim - flue from hall fireplace (TBC)
-  S - existing skew stones
-  F - existing finial
-  LF - existing lead feature
-  BS - Ballachulish Slate (to be confirmed)
-  WS - Welsh Slate (to be confirmed)
-  CM - Cement pointing to verges



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Title Existing roof plan	Project External & internal alterations to church hall.	Issue Planning permission application	Drawn J. Smith	Sheet 3 of 9	Revision 	Scale 1:100	Sheet size A3	Date 27th Jun 2024
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