



COMHAIRLE NAN EILEAN SIAR
CONSERVATION AREA GRANT SCHEME

APPLICATION FOR GRANT 2024/25

Note: Before completing this form, you should discuss your proposals with the Comhairle Planning Service to determine whether they are likely to be eligible for grant aid (see contact details below).

1. APPLICANT	AGENT
NAME	NAME
ADDRESS:	ADDRESS
POSTCODE:	POSTCODE
TEL	
EMAIL	EMAIL

2. Address of Property.

Located in (Name of Conservation Area).

Stornoway

3. Brief Description of Works.

4. Name and Address of Owner, if different from Applicant.

5. Applicant's interest in property, e.g., Owner, Prospective Owner, Tenant, Lessee with full repairing lease.

6. Present use of Property.

7. Cost of Proposed Works (Please detail the main items of work separately i.e., re-slate roof, refurbish sash and case windows, etc).

Item 1

Item 2

Item 3

Item 4

Note: the VAT element of the costs is not eligible for grant where the applicant is registered for VAT.



8. Cost of Professional fees incurred (please itemise).

Note: Professional fees are grant eligible and will be included in any calculation of grant.

9. Have you checked and confirmed whether Planning Permission, Listed Building consent or a planning warrant is required?

Yes No

Please indicate if any of the consents listed below have been applied for.

Planning Permission Yes No

Listed Building Consent Yes No

Building Warrant Yes No

10. Have you sought grant aid for these works from any other sources?

Yes No Specify

Have works to the building been grant aided by this Scheme before?

Yes No Don't Know

11. Checklist – Please ensure you have enclosed the following:

- a) Signed Application Form;
- b) Drawings and where relevant, specifications;
- c) Photographs of the building or site of the works;
- d) At least TWO valid competitive quotations, for the work to be carried out.

Note: For item b) the specifications should be sufficiently detailed to identify a particular material (including source) or colour (by B.S. No., R.A.L. No., etc).

Note: Failure to include all the above will delay the processing of the application.

12. Is the applicant registered for VAT? Yes No

I hereby submit my application to Comhairle nan Eilean Siar to be considered as part of the Conservation Area Grant Scheme. I confirm that all necessary consents have been obtained. I have read, understood, and accepted the conditions of grant.

Signed: _____ Date: _____

This form should be returned to:

Susan Rabé,
Planning Officer,
Communities Department,
Comhairle nan Eilean Siar,
Sandwick Road, Stornoway, HS1 2BW.
Tel: 01851 822690
Email: srabe@cne-siar.gov.uk