

Initial Integrated Impact Assessment Form

Section 1 - The Policy	
Policy title	BUDGET SAVINGS PROPOSALS 2023/24 – IT Infrastructure
Implementation date	April 2023
<p>Please provide an overview of the policy including the key aims and expected outcomes: This proposal aims to review structures and infrastructure budget provision and also to increase collaboration between corporate and Schools IT teams leading to efficiency savings of £10,000 per annum.</p>	
<p>Detail the budget implication relating to the policy: This proposal aims to save £10,000 per annum through efficiencies.</p>	
<p>What will change as a result of this policy? No identifiable changes. General efficiencies.</p>	
<p>Indicate which groups of people will be, or potentially could be, impacted upon by the implementation of this policy? None identified</p>	
Responsible Persons	
Department / Section	Assets and Infrastructure
Lead Officer	IT Manager
IIA Team Members	IT Manager, Chief Officer
Responsible Head of Service	Chief Officer
Section 2 - Evidence	
<p>What data and information has been reviewed as part of the policy development process? Accountancy review Identification of efficiencies</p>	
<p>Detail what consultation has taken place as part of the policy development process? None</p>	
<p>What does the information collected and the outcome of any consultation indicate regarding potential impacts of the policy? None</p>	
<p>Are there any gaps in knowledge? If further evidence or consultation required as part of the policy development process please detail:</p>	



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Options for closer collaboration/sharing with Schools ICT			
Section 3 - Initial Integrated Impact Assessment			
Impact Overview	Yes	No	
Is the policy strategic?	x		
Will individuals have access to, or be denied access to a service or function as a result of the policy or the changes being proposed to services or functions?			x
Will the implementation of the policy, or the changes to the policy, result in individuals being employed, a change in staffing levels, or a change in terms and conditions, employer or location, either directly or indirectly?			x
Is there a change in the size of a budget?	x		
Will a service be withdrawn, changed or expanded?			x
Will the policy have consequences for or affect people?			x
Does the policy have the potential to have an impact on equality even when this only affects a relatively small number of people?			x
Does the policy have the potential to have an impact on the economy and the delivery of economic outcomes?			x
Is the policy likely to have a significant environmental impact?			x
Comments			
<ul style="list-style-type: none"> The Budget Strategy is strategic with an aim of saving over £1.7million in 2023-24. This level of saving will be achieved through IT efficiencies. This proposal aims to save £10k. The budget will be reduced by £10k 			
Section 3 – - Initial Integrated Impact Assessment Continued			
Which groups of people will be, or potentially could be, impacted upon by the implementation of this policy?	Yes	No	Comments
age		x	
disability		x	
sex		x	
gender reassignment		x	
marriage and civil partnership		x	
pregnancy and maternity		x	
race		x	
religion or belief		x	



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sexual orientation		x	
Do you have evidence or reason to believe that this policy will or may impact on socio-economic inequalities?	Yes	No	Comments
Socio-economic Disadvantage		x	
Low Income/Income Poverty		x	
Low and/or no wealth		x	
Material Deprivation		x	
Area Deprivation		x	
Socioeconomic Background		x	
Do you have evidence or reason to believe that this policy will or may affect individuals Human Rights?	Yes	No	Comments
Human Rights		x	
Do you have evidence or reason to believe that this policy will have wider impacts as outlined below?	Yes	No	Comments
Health and Wellbeing		x	
Economic and Social Sustainability		x	
Environmental Sustainability, Climate Change and Energy Management		x	
The Gaelic Language		x	
Island Proofing		x	
Is there the potential for cumulative impact?		x	
Section 4 - Decision			
Based on the initial Integrated Impact Assessment is a full IIA required?			
Yes <input type="checkbox"/>			
Full IIA Lead Officer: _____			
Estimated completion date: _____			
No <input checked="" type="checkbox"/>			
If an IIA is deemed not to be required please detail the decision rational below:			
No impacts identified.			



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Section 5 - Lead Officer and authorising Director

Lead Officer (print name)	Malcolm Nicol
Designation	IT Manager
Date	February 2023
Print name of Head of Service or Director responsible for the policy	Calum Mackenzie
Date	February 2023

