

AUDIT AND SCRUTINY COMMITTEE: 1 MAY 2025
REPORTS OUTSTANDING – PROGRESS

| No. | Date of Request | Subject | Action Required | Action By | Progress |
|------------|------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------|
| 1 | 8 February 2024 | Public Service Improvement Framework (PSIF) 2020 – Guidance | 3 Yearly Review of PSIF Framework | Chief Executive | Report to February 2027 Meeting of the Committee. |
| 2 | 2 February 2021 | External Quality Assurance Assessment | Five yearly Report on the findings arising from the External Quality Assurance Assessment of the Comhairle's Internal Audit Service | Chief Internal Auditor | Report to February 2026 Meeting of the Committee |
| 3 | 23 April 2024 | Internal Audit Operational Plan 2022/23 | Annual Report to be submitted to the Committee | Chief Internal Auditor | Report at item 7 on the Agenda |
| 4 | 26 September 2024 | Risk Management Update | Annual Risk Management update to be presented to the Committee | Chief Executive | Report to September 2025 Meeting of the Committee |
| 5 | 18 June 2024 | Corporate Business Continuity Plan | Submit an annual review update report | Chief Executive | Report to June 2025 Meeting of the Committee |
| 6 | 8 February 2024 | Best Value Assurance Report – Action Plan | A further progress update to be provided on completion of the Action Plan. | Chief Executive | Report at item 3 on the Agenda |
| 7 | 27 November 2024 | Best Value – Continuous Improvement Action Plan | Submit a bi-annual progress update report | Chief Executive | Report to June 2025 Meeting of the Committee |

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| 8 | 1 December 2022 | Scottish Public Services Ombudsman Annual Letter | Submit an annual Report to the Committee | Chief Executive | Report to June 2025 Meeting of the Committee |
| 9 | 18 June 2024 | Programme of Self-Assessments 2023 | Submit an annual report to the Committee | Chief Executive | Report to June 2025 Meeting of the Committee |
| 10 | 8 February 2024 | Reporting Concerns at Work (Whistleblowing) – Annual Report | Annual Report to be submitted to the Committee. | The Monitoring Officer | Report to February 2026 Meeting of the Committee. |
| 11 | 1 December 2022 | National Fraud Initiative | Bi-annual update reports to facilitate and enhance scrutiny of performance | Head of Accountancy and Exchequer Services | Report to a future Meeting of the Committee. |
| 12 | 9 March 2022 | End of Term Assessment: Policy Delivery 2022-2026 | End of Comhairle Term Assessment | Chief Executive | Report to March 2026 Meeting of the Committee |
| 13 | 26 September 2024 | Comhairle nan Eilean Siar Annual Audit Plan | Annual Report to be submitted to the Committee | External Audit | Report to a future Meeting of the Committee |
| 14 | 18 June 2024 | Internal Training Annual Report | Submit an annual update Report on Internal Training | Chief Executive | Report to June 2025 Meeting of the Committee |
| 15 | 28 June 2023 | Draft Annual Accounts | Submission of Draft Annual Accounts | Head of Accountancy and Exchequer Services | Report to June 2025 Meeting of the Committee |
| 16 | 18 June 2024 | Complaints Annual Report | Annual Report to be submitted to the Committee | Chief Executive | Report to June 2025 Meeting of the Committee |
| 17 | 18 June 2024 | Annual Governance Statement | Annual Report to be submitted to the Committee | Chief Executive | Report to June 2025 Meeting of the Committee |

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| 19 | 18 June 2024 | Local Code of Corporate Governance 2022/23 | Annual Report to be submitted to the Committee | Chief Executive | Report to June 2025 Meeting of the Committee |
| 20 | 18 June 2024 | Internal Audit Annual Report and Assurance Statement 2021/22 | Annual Report to be submitted to the Committee | Chief Internal Auditor | Report to June 2025 Meeting of the Committee |
| 21 | 26 April 2023 | Local Government Data Reporting | Report to be submitted when Phase 2 is complete | Chief Executive | Report to a future meeting of the Committee |