



Early Years Partnership

Minute of Meeting

TITLE : Early Years Partnership Meeting
DATE : Wednesday 31st March 2016 **TIME** : 10.00am
VENUE : EDC Conference Room, 6 Kenneth St., Stornoway
DISTRIBUTION : All Partnership Members

Present (Members) Mairi MacNeil, Anne Macleod, Calum Smith, Iain Campbell
Present (Other): Becky Maclean, Maria Mackay, Laura Johnson (Minutes)
Apologies: Cllr. Catriona Stewart, Cllr. Angus Morrison, Emelin Collier, Morag Maclean, Barbara Macdonald, Janice Mackay, Valerie Russell

Item	Summary and Action	Who?
1	Apologies and Welcome Apologies were noted; as Cllr. Catriona Stewart was not present, it was agreed that Becky would chair the meeting.	
2	Minute of Last Meeting The minutes of the last meeting held on 9 December 2015 were read and approved.	
3	Matters Arising <ul style="list-style-type: none"> Up until recently, it has only been Mairi MacNeil that was dealing with any funded two year old applications that came in to the Job Centre. However, Mairi advised that work at the Job Centre has since been spread out and staff will now be following the customer. This will include any possible funded two year old applications, which may make them harder to keep track of. This new system will be monitored and effectiveness will be fed back to the group Becky recently met with staff in F&CR who have advised that they are able to share benefits data which will enable the targeting of homes with potential two year olds eligible for funding 	
4	Quarterly Report Summary The quarterly report was circulated and the following points were highlighted: Action 2 <ul style="list-style-type: none"> There are currently 27 eligible two year olds in funded places – 24 in local authority nurseries and 3 in partner provider nurseries Action 3 <ul style="list-style-type: none"> So far there has been low uptake in the nursery lunches and currently no successful applications for the free lunches. A review is to take place at the end of term and the provision will be re-promoted – menu will be revised and will possibly introduce the option of hot food Three prospective new childminders attended the SCMA induction course in Uist in March, all of whom are interested in registering – Becky to follow up to find out what specific areas of Uist they would be based in 	BM

Item	Summary and Action	Who?
4	<p>Quarterly Report Summary</p> <p><u>Action 5</u></p> <ul style="list-style-type: none"> • Bookbug training took place in February – Story-Telling Sessions for nursery and library staff, Leader training for nursery staff, Action for Children, Pàrant is Pàiste leaders and childminders, and for the Home training for Family Support Workers, Health Visitors, Speech & Language Therapists and Social Work Assistants. Usage of this is to be monitored and further training is planned for May 2016 which is going to include a session for Foster Carers. Iain Campbell noted that a member of Sports Centre staff would be interested in attending one of the sessions as they are looking at the possibility of using this to extend Motiv8 sessions • An Infant Massage course funded by the MIN group was delivered at the beginning March and was attended by staff in Health, Action for Children and CnES. Courses currently run in Stornoway and it is hoped that this training will now allow courses to be run in Harris, Uist and Barra <p><u>Action 7</u></p> <ul style="list-style-type: none"> • In August 2016, “Child at the Centre” is to be replaced with “How Good is Our Early Learning & Childcare”. EYSO’s have attended national training in relation to the resource and Becky presented on this at the Head Teacher’s Conference in February. EYSO’s will be delivering this to nursery staff over the next term in preparation for August <p><u>Actions 9-11</u></p> <ul style="list-style-type: none"> • Monthly Pàrant is Pàiste visits have been established by Family Support Workers and will include information sessions on a variety of subjects including Speech and Language, Nutrition, Physical Activity, Parenting, Play@Home and Bookbug 	
5	<p>Updates</p> <p><u>Early Years Collaborative</u></p> <ul style="list-style-type: none"> • Fiona Macleod has continued to provide support to Workstream 2, whilst Becky will support Workstream 1 and Gayle Findlay Workstream 3 • EYC Programme Manager post was approved by Vacancy and went on to HR Sub Committee – Maria to follow up with Bernard on this • Agnes Macdonald joined the EYC Leadership group, which is now a joint EYC and RAfA Leadership group <p><u>Health</u></p> <ul style="list-style-type: none"> • Emelin was not present to update • It is proposed that Healthy Start vitamin drops be distributed by nurseries directly. Following discussion it was agreed that a more in-depth look at this with Health Visitors and Health Promotion would be useful. <p><u>ADES National Network</u></p> <ul style="list-style-type: none"> • At the last meeting, a spreadsheet was circulated for completion in relation to the capacity for the increase in hours. This will include staff, space, buildings, etc. Bernard has also been in discussions with the Scottish Futures Trust regarding the increase in statutory hours 	MM

Item		Summary and Action	Who?
6	Draft Early Years Strategy & Integrated Children's Services Plan	<ul style="list-style-type: none"> Items were agreed for the Early Years Strategy and now that the Integrated Children's Services Plan has now been approved, items from this are to be incorporated in to the strategy. The strategy is hoped to be completed and sent out after the holidays 	
7	Date of Next Meeting	Wednesday 15 June, 2.00pm, venue tbc.	

7	AOCB	It is not known if a holiday club will run during the Summer holidays this year due to the low numbers in the Stornoway Primary Holiday Club last July – Becky to check numbers with An Cotan and survey of interest to be sent out at the start of the new term	BM
8	Date of Next Meeting	Wednesday 15 th June, EDC Conference Room, 2.00pm	