



Comhairle Nan Eilean Siar

Sandwick Rd, Stornoway, HS1 2BW

Telephone: 01851 600502

Forms can be returned by mail to the address shown above or scanned and returned by email to counciltax@cne-siar.gov.uk

COUNCIL TAX DISCOUNT – APPRENTICE/YOUTH TRAINING TRAINEE

Council Tax Ref. No.	
Property Address	

Apprentices aged 18 or over will be disregarded when counting the number of adults in a property if they are employed -

- a) for the purpose of learning a trade, business, profession, office, employment or vocation and
- b) are for that purpose undertaking a programme of training leading to a qualification recognised by the National Council for Vocational Qualifications or the Scottish Vocational Educational Council and
- c) are receiving a salary or allowance which is substantially less than that which they would receive when qualified and which is no more than £195 per week before deductions. **(Please provide copies of last three wage slips).**

Youth Training Trainees (eg skillseekers) aged 18 or over and under the age of 25 will be disregarded when counting the number of adults in a property if they are undertaking an approved course of training for the purposes of the Social Security Contributions and Benefits Act 1992 (section 28) with an individual training plan under -

- a) the Employment and Training Act 1973 (section 2) or
- b) the Enterprise and New Towns (Scotland) Act 1990 (section 2).

Name of apprentice/trainee _____

Name of Training Scheme: _____

Start Date: _____ Expected End Date: _____

Employer's certificate

I confirm that the person named overleaf is undertaking the training indicated :

Name & address of Employer _____

Address of workplace if different from above _____

The current gross weekly wage is _____ £ _____
(for apprentices only)

The post-qualifying gross weekly wage will be _____ £ _____
(for apprentices only)

ESTABLISHMENT STAMP

Signed: _____

Position: _____

Date: _____

Details of all occupants who are over 18 or who will become 18 within the next 12 months. Please write "NONE" if there is no-one else living with you over 17 years old.

Full name	Date of birth (if under 18)

Please note that a separate application must be made for each person in the property who wants to be disregarded for Council Tax purposes.

Applicants Declaration:

I declare that the information I have provided on this Application Form is true and complete and authorise Comhairle nan Eilean Siar to verify the details as necessary. I will notify the Comhairle within 21 days of the discount no longer being applicable. I understand that failure to notify the Comhairle of this is an offence that may make me liable for a penalty.

Signature _____ Date _____

Name _____ Tel. No. _____
(Please print in BLOCK CAPITALS) (In case we need to contact you)

This authority is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing or administering public funds, in order to prevent and detect fraud.

More information can be found at <https://www.cne-siar.gov.uk/your-council/data-protection/>