



# COMHAIRLE NAN EILEAN SIAR

## **CROWN ESTATE REVENUES FUND (CERF): YEAR 4** **Eligibility Criteria and Guidance**

The allocation to each ward will be **£100,000** in Year 4.

To be eligible to apply to the Fund, the following criteria must be met

### **Eligible Applicants**

- properly constituted community groups
- charities
- voluntary and social enterprises
- co-operatives and community ownership initiatives
- development trusts

### **Eligibility Criteria**

Projects must be able to demonstrate that they address one of the following priorities:

- alignment with one of the themes within the Outer Hebrides Economic Recovery Strategy
  - community recovery
  - digital recovery
  - green recovery
- improves community resilience
- delivers positive climate and net zero impacts
- impacts on the challenges of depopulation

Each project must also be able to demonstrate that it

- is viable and sustainable
- offers value for money
- is additional to present activity
- has local support and local benefit
- is environmentally sustainable and seeks to mitigate, adapt or build resilience to climate change
- has considered equality issues
- has ensured that value for money has been achieved by proper quotations for work and proper Procurement procedures have been carried out
- How it contributes to the blue economy
- How it contributes to green recovery; and
- a just transition to net zero
- How it contributes to Participatory Budgeting
- Demonstrate management arrangements for projects involving construction works, including compliance with Construction Design and Management Regulations (2015).
- Demonstrate sources of ongoing revenue funding for maintenance and operation should new assets or services be proposed.

### **Intervention Rates**

The normal intervention rate is expected to be 50%. Based on the principles of community empowerment, however, the final consideration and decision-making regarding the level of intervention will be a matter for local community fora and Elected Members.

## **APPLICATION FORM GUIDANCE**

The purpose of this application form is to provide information on the Project you are developing and to apply for funding from Comhairle nan Eilean Siar - Crown Estate Revenues Fund (CERF).

### **Section 1 – Application & Project Details**

Please select your Ward Area and contact details of the person who will deal with your application & a group email address – we do not accept personal email addresses – as personnel within groups change so frequently.

Please provide a brief description of your Project. This should include reference to how the project relates to one or a number of the priorities indicated below.

- alignment with one of the themes within the Outer Hebrides Economic Recovery Strategy
  - community recovery
  - digital recovery
  - green recovery
- improves community resilience
- delivers positive climate and net zero impacts
- impacts on the challenges of depopulation

Please also demonstrate local community support for your project in this section.

### **Section 2 – Social & Economic Regeneration**

Please indicate by stating yes or no whether your Projects meets the criteria listed.

### **Section 3 – Outer Hebrides Economic Regeneration Strategy**

Please indicate by stating yes or no whether your Projects meets the criteria listed.

Please check the criteria.

Please show link to local priorities

Please provide information on how the project fits with Comhairle priorities/Corporate Strategy, OH Economic Recovery Strategy, Community Wealth Building principles.

### **Section 4 - Funding**

Please provide information on the total cost of your Project.

Please provide information on any funding that you have already secured.

Please provide details of any other organisations that you have approached for funding and the amount you have requested.

Please provide details of the funding you are requesting from Comhairle nan Eilean Siar.

Please indicate when the project will be completed and the funding you received spent.

Participatory Budgeting (PB) is essential for the Comhairle and communities of the Western Isles. It is intended to address inequalities, meet local need and deliver the Corporate Strategy and its priorities. For the communities of the Western Isles it will mean that local vision, purpose, with clear and transparent outcomes are met. Engagement throughout the process of each Year's release of CERF will be required by area forums to identify local need and aspirations. Ultimately, local people decide.

The Crown Estate Revenues Fund (CERF) will demonstrate clear community involvement and commitment in its delivery into communities.

Each Ward will demonstrate how the area has prioritised its selected eligible projects for CERF investment. Where a Ward is over-subscribed, a community meeting will be held to agree the final set of projects to be supported.

**Section 5**

Please provide details of Forum or Group to which the funding should be paid.

Please submit a copy of your constitution, copy of your Bank Statement and a statement of quotes for your project if this is relevant.

**Section 6**

Please provide the groups bank details.

Please indicate if the Bank Details provide are the ones currently held with Creditors (if you have previously received funding from CNES, is it the same bank account that you are providing details for).

It should be a Company/Business Bank Account that is provided.

**Section 7**

Please describe the impacts and outputs of your project and how you will evaluate them.

**For further information or queries – email [crown.estate@cne-siar.gov.uk](mailto:crown.estate@cne-siar.gov.uk)**